



# NPC 2020 OUTDOOR EXHIBITION

## *Information & Rate Card*



### 1. OUTDOOR EXHIBITION SPACE

Outdoor exhibition space is ground space only i.e. green field site. Exhibitor then develops exhibition stand on same – hiring some form of cover, e.g. exhibition unit, marquee, shed/tunnel – then fitting out the stand with the further infrastructure/furnishing as required.

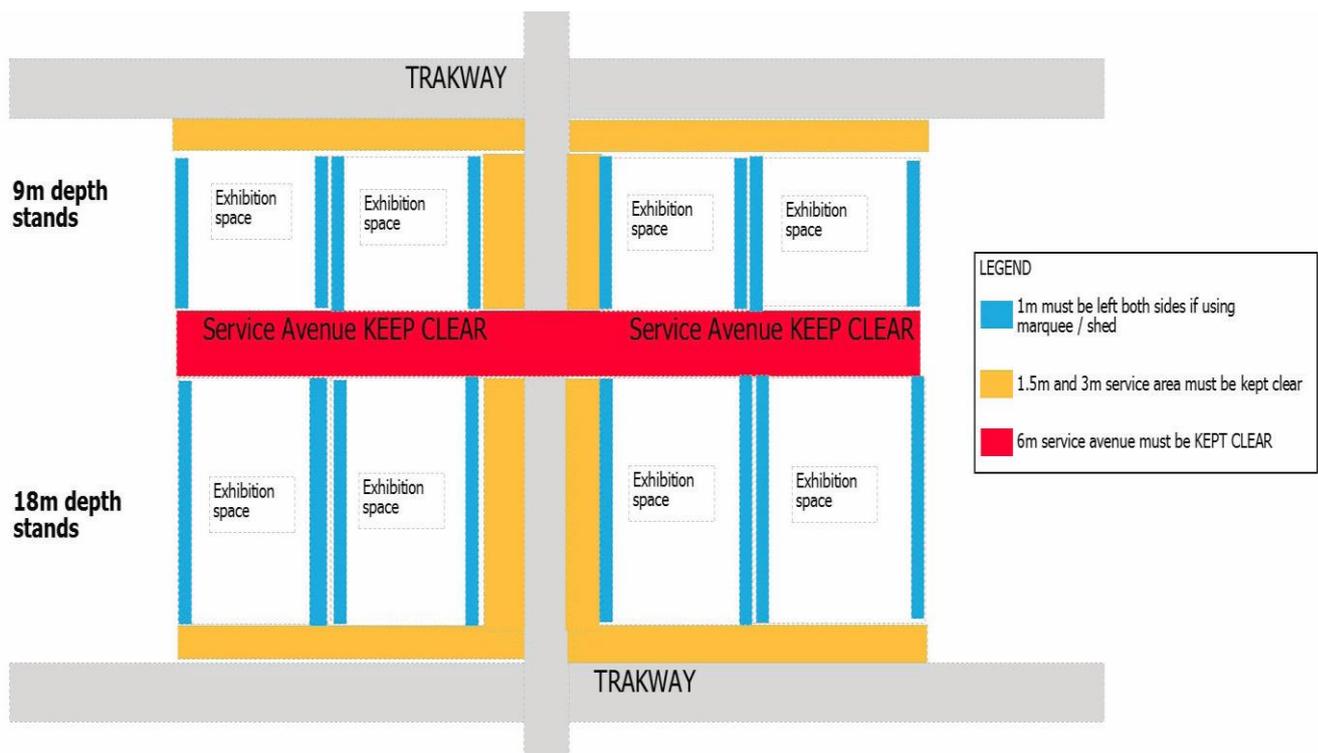
There are two standard depths available; 9 metre depth or 18 metres in depth. Rate is calculated per metre frontage. You determine how much frontage is required (frontage will be your “shop front, facing the trakway”)- Eg 5m frontage x9m depth (minimum size of exhibition space) stand booked in April would cost 5 multiplied by €156 plus vat.

STAND DEPTH- 9m or 18m in depth are the two options – Rate are determined by date of booking, early bird rate applies up until the end of April, rates then increase by 15% for the month of May and a further 15% from June and thereafter. See below rates.

	<b>9 metres depth</b>	<b>18 metres depth</b>
Up to 30 <sup>th</sup> April	- €156 per metre frontage	€176 per metre frontage
1 <sup>st</sup> – 29 <sup>th</sup> May	- €179 per metre frontage	€202 per metre frontage
1 <sup>st</sup> June & thereafter:	- €206 per metre frontage	€233 per metre frontage

VAT: Exhibition Space subject to VAT @ 23 % - R.O.I. Exhibitors ONLY.  
Rates applicable are as per above bands. RATES quoted cover the 3 days of the event

### TYPICAL STAND SETUP



- All parts of your exhibit including marquee, shed, mobile unit, signage, ramps, fencing, toilets, parking space for car etc. must fit within the green area you the exhibitor books.

**YOUR EXHIBITION SPACE WILL BE CLEARLY MARKED WITH PEGS.**

- a. Your exhibition area begins approx. 1.5 metres from metal road (front of stand). This 1.5 metres is a service pathway that must be kept clear of any obstacles.
  - b. If on a corner approx. 3 metres from metal road (side of stand). This 3 metres is a service pathway that must be kept clear of any obstacles.
  - c. 6 metre service road to the rear of your stand is not for use as part of exhibit or parking during the event and must be kept clear at all times.
- Temporary Structures - must be erected a minimum of 1 metre in from the perimeter on the LEFT and RIGHT hand side, exhibitor must allow for this when booking space. REMEMBER: Marquee / shed/Tunnel erector MUST be accompanied by NPA Exhibition Supervisor to define exact location of structure on stand
  - Exhibitors Erecting a Shed/Tunnel will be subject to a €2000 litter deposit, This deposit will be refundable post event on submission of site clearance cert. Site clearance cert will be issued once site is deemed satisfactory free from all stand building materials and waste.

## **2. POWER**

Electrical supply is an optional extra – rates are as follows:

6 kw supply - €350

3 phase - €650

Electrical supply subject to VAT @ 13.5% - applicable to all exhibitors. RATES quoted cover the 3 days of the event

6kw 220v supply connected into a special socket box at each stand requiring electricity. This supply will terminate into a box. This consists of the following: - 1 No. 32amp MCB for overload protection 1 No. 30M/A RCD for Earth Leakage Protection (in the event of a fault) 1 No. 16amp Round PVC Blue Socket 3 Pin. The exhibitor will need to bring a 16A blue outdoor Plug top and Lead. It is important to note that it is the responsibility of each respective exhibitor to take the supply from his/her socket box to each respective exhibitor stand from his/her own personal electrical using a proper lead to meet with Safety Standards. Under no circumstances should any of the safety devices in the socket box be by passed. All wiring in stands must be in accordance with ETCI Regulations. Any work completed by Suir Engineering from this power point is at an additional cost – i.e. leads, sockets, lights etc. Contact Gerry Norris @ 086 2681573. Any exhibitor that requires more than 30 amp 6kw supply must make an application for a 3 phase supply giving exact total amp requirements.

**3PHASE (63 AMP 3 PHASE & NEUTRAL & EARTH)** In the case of exhibitor requiring 3phase & neutral supply – the 3 phase supply cable will be left at the back of plot. It is up to the exhibitor to supply and install his/her own consumer units and carry out any electrical work within his/her own stand. All work must be carried out to ETCI Regulations and RECI Certificate must be handed to Suir Engineering before power can be switched on. All appliances and electrical equipment must have a current test tag.

## **3. INSURANCES**

Confirmation of Insurances as follows must be submitted to National Ploughing Association by all Exhibitors by date specified:

- PUBLIC LIABILITY INSURANCE with limit of liability €2.6m
- EMPLOYERS' LIABILITY INSURANCE with limit of indemnity of €13m
- Insurances must be extended to include SPECIFIC INDEMNITY TO NATIONAL PLOUGHING ASSOCIATION of Ireland Company Ltd by Guarantee.

#### **4. WATER SUPPLY**

Water will be available at numerous locations on perimeter of site and available to all for use. Water connections direct to your exhibition site is available. Cost is 250 plus VAT. Costing for hire of sink unit c/w under sink water heater is 350 plus VAT. For water connections to your exhibition site contact Plumber PJ Dore 061 393240 / 087 2554794

#### **5. STORAGE**

All stock must be contained within your site boundaries. Stock must be unloaded onto your exhibition site or your vehicle storing stock must be parked on your exhibition site. You must make provisions for this when booking space.

#### **6. VEHICLES & PARKING**

You are permitted (with required pass) to park one vehicle within your site boundaries. All other vehicles must be parked outside the exhibition arena in the free car parks. Only vehicles which are for sale, or integrated into ones display are eligible to remain on site.

#### **7. SITE DISPLAYS**

Marquee, shed/Tunnel, exhibition unit, mobile, furniture, equipment, signage of any kind must be booked by exhibitor.

#### **8. WOODBARK**

NPA is sole supplier of woodbark. Woodbark can be booked by completing woodbark order form and returning to this office. This wood chipping is used for display purposes on an exhibition space to “dress up” exhibition area. It is also used in inclement weather conditions. Woodbark order form is available with booking details.

#### **9. CATEGORIES**

Categories for outdoor exhibition include the following. Product and/or service you intend to display at NPC must be appropriate and relevant to the area you wish to be located. The NPA reserves the right to allocate exhibitors a location which they deem most appropriate. Subject to availability.

<ul style="list-style-type: none"><li>• Buildings Farm</li><li>• Buildings House &amp; Home</li><li>• Concrete</li><li>• Dairy</li><li>• Financial Services</li><li>• Food &amp; Beverages</li><li>• Forestry &amp; Related Industries</li><li>• Government Depts, State Bodies Political Bodies</li></ul>	<ul style="list-style-type: none"><li>• Health,Lifestyle,Tourism</li><li>• Horticulture, Garden Equip, Garden Furniture</li><li>• House &amp; Home</li><li>• Livestock – breeds</li><li>• Livestock – equipment</li><li>• Livestock – animal health</li><li>• Machinery</li><li>• Machinery – plant</li><li>• Machinery – trailers</li></ul>	<ul style="list-style-type: none"><li>• Machinery – atvs</li><li>• Machinery – transporters</li><li>• Media, Education, Training</li><li>• Motors &amp; Trucks</li><li>• Pumps &amp; Allied Equipment</li><li>• Renewable Energy</li><li>• Retail incl crafts, equine, canine</li><li>• Rural Org, Religious, Charitable</li><li>• Tyres, Tools, Components</li></ul>
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#### **10. LITTER DEPOSIT**

€500 litter deposit applicable to all outdoor exhibitors, exemption to this is exhibitors erecting a shed/Tunnel/Barn. A €2000 litter deposit will be applied to exhibitors erecting a shed/Tunnel/Barn.